



Donor Privacy Policy

Purpose

The purpose of this policy is to articulate the principles and beliefs of Rainier Scholars with regard to donor information. This policy is intended to guide the actions of Rainier Scholars employees, Board of Trustees, volunteers, contractors and/or authorized representatives with regard to the treatment of donor information.

Such information includes personal information obtained through pledge cards, letters, surveys, email, website and social media submissions or any other manner in writing, in person, by telephone or electronically. Such information may include names, addresses, telephone numbers, email addresses and past and present giving information.

Policy

Rainier Scholars values its donors and takes their privacy seriously. We respect the privacy of the personal information that we are privileged to have about our donors. Our commitment to the privacy of our donors extends to how we obtain, use, protect and share information about them. We honor any donor's request to remain anonymous. This policy is intended to be applied in conjunction with related Rainier Scholars policies, including the standards set forth in the Donor Bill of Rights.

Principles in Action

Rainier Scholars does not sell, trade or rent donor information to others.

Without donor consent, we do not provide donor information to organizations or individuals outside Rainier Scholars.

We require any person or organization providing services to Rainier Scholars to protect the confidentiality of donor information, except where disclosure is required by law (e.g., the preparation of IRS Form 990).

We limit access to donor information to those employees, Board members, volunteers, contractors and/or authorized representatives who need to know such information in order to fulfill our mission.

We educate our employees, Board members, volunteers, contractors and/or authorized representatives regarding the importance of protecting donor privacy.

We use our best efforts to comply with the expressed wishes of any donor who does not want their name used in any material, wishes their name removed from solicitation or wishes their gifts or services to be anonymous.

We do not gather any personal information about donors without their knowledge through the use of cookies or any other electronic means.

Policy Review and Updating

This policy will be reviewed by the Development Committee periodically and any changes submitted to the Board of Trustees for their approval.