

2020 Table Captain Team

Table Captains are directly connected to the success of the Rainier Scholars Annual Luncheon.

Hosted by the Rainier Scholars Board of Trustees, this is our primary fundraising event of the year.

- With an operating budget of 4.5 million dollars, we count on the annual luncheon to raise nearly 40% of our contribution revenue to serve over 800 scholars and families.
- As committed volunteers and community leaders, table captains help ensure new supporters are introduced and inspired by this life-changing program every year.

Table Captain Role

Invite 10 guests to join you at this event. (There is no table cost or individual tickets to buy. The cost of the luncheon is covered through sponsorships)

Table captains are in the lead role with collecting RSVP's and confirming their final guest list.

Table captains communicate with Rainier Scholars in a timely manner ensuring invitation lists and final guest lists are accurate and complete.

Table captains facilitate conversations with guests knowing this event is a fundraiser and those in attendance will be asked to give.

Further responsibilities for day of the event will be provided.

Rainier Scholars will provide:

- Electronic and mailed save-the-date postcards and invitations
- Ongoing support and communication to the TC team with stories, inspiration and deadline reminders
- A guest tracking template to facilitate information sharing
- A final confirmation email sent one week before the luncheon to confirmed guests (complete with parking details and event reminders)
- Thank you notes that can be personalized and are mailed immediately following the event

If you are interested in joining the 2020 Table Captain team and hosting a table at the annual luncheon, please contact Mary Bristow, Director of Development mbristow@rainierscholars.org or call 206.407.2115.